

**Fairfield City School District:  
Excellence, preparation for life, opportunities for all!**

**BOARD OF EDUCATION MEETING AGENDA**

**April 13, 2023**

**REGULAR SESSION 6:30 PM  
CATHERINE D. MILLIGAN COMMUNITY ROOM  
FAIRFIELD SENIOR HIGH SCHOOL**

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CALL TO ORDER

ROLL CALL

\_\_\_\_\_ **Begley**    \_\_\_\_\_ **Berding**    \_\_\_\_\_ **Clark**    \_\_\_\_\_ **Gundrum**    \_\_\_\_\_ **Shorter**

PLEDGE OF ALLEGIANCE – Abby Berding

PRESENTATIONS/RESOLUTIONS

A. Retiree Recognition – Angie Neal and Billy Smith

COMMUNICATION

This is the portion of the meeting where you are invited to share your thoughts with the Board. In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of thirty (30) minutes of public participation may be permitted at each meeting. Please know that this time has been set aside for the Board to listen to you. Your comments are valued and will be taken into careful consideration. The Board will not engage in dialogue at this time. Presentations are limited to five (5) minutes each.

SUPERINTENDENT’S RECOMMENDATIONS AND REPORTS

A. Personnel – Professional

1. Resignations

- a. Greg Dodge, Senior High, German, 50%  
(effective at the end of the 2022-2023 school year; for personal reasons)
- b. Sonya Goggin, West, Preschool Intervention Specialist  
(effective at the end of the 2022-2023 school year; for personal reasons)
- c. Ryann Kaeding, North, Intervention Specialist  
(effective at the end of the 2022-2023 school year; for personal reasons)
- d. Samantha Leaver, North, 2<sup>nd</sup> grade  
(effective at the end of the 2022-2023 school year; for personal reasons)

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- e. Caryn May, Freshman, Intervention Specialist  
(effective June 1, 2023; for retirement purposes)
  - f. Kaitlyn Pennekamp, Senior High, Physical Education/Health  
(effective at the end of the 2022-2023 school year; for personal reasons)
  - g. Shelly Smith, East, 5<sup>th</sup> grade ELA  
(effective June 1, 2023; for retirement purposes)
  - h. Alison Tendam, Creekside, Intervention Specialist  
(effective at the end of the 2022-2023 school year; for personal reasons)
  - i. Barbara Wehrung, South, Kindergarten  
(effective at the end of the 2022-2023 school year; for personal reasons)
  - j. Lily Zhu, Senior High, Mandarin, 50%  
(effective at the end of the 2022-2023 school year; for personal reasons)
2. Unpaid Leaves of Absence
- a. Mark Braam, Senior High, English  
(effective May 19, 2023; for personal reasons)
  - b. Stephanie Dodd, East, Intervention Specialist  
(effective May 2, 2023 through May 3, 2023; for personal reasons)
  - c. Aimee Dunn, South, Reading  
(effective May 24, 2023 through May 26, 2023; for personal reasons)
  - d. Chelsea Schneider, South, RN  
(effective for .75 of the day on April 4, 2023 through May 15, 2023; for childrearing purposes)
3. Employment
- a. Laurie Bayer, Senior High, Intervention Specialist  
(recommended for a new one-year limited teaching contract for the 2023-2024 school year, effective August 8, 2023; for a replacement position)
  - b. Katherine Driscoll, East, Preschool Intervention Specialist  
(recommended for a new one-year limited teaching contract for the 2023-2024 school year, effective August 8, 2023; for a new position)
  - c. Zachary Waddell, Compass, 5<sup>th</sup> grade  
(recommended for a new one-year limited teaching contract for the 2023-2024 school year, effective August 8, 2023; for a replacement position)

d. Credit Recovery and/or Credit Flexibility Instructor(s) 2022-2023

Nancy Albrecht  
Suzanne Conrad

(The above-named person is recommended for employment as credit recovery and/or credit flexibility instructor at the rate of \$33.05 per hour for the 2022-2023 school year for up to ten (10) hours per student per class.)

e. Special Education Extended School Year 2022-2023

Danielle Davenport  
Tammy Whitton

(The above-named persons are recommended for employment as teachers for the 2023 special education extended school year as needed at the rate of \$33.05 per hour from June 2023 through July 2023, specific dates to be determined.)

f. Elementary Summer School Tutors and/or EL Enrichment Facilitators  
2022-2023

Beth Baltzell  
Mamta Bajgain  
Maria Balfour  
Jay Bauer  
Mary Benken  
Brady Bowling  
Lisa Brodbar  
Shelbi Burch  
Liza Cabello  
Lindsay Cator  
Amy Combs  
Amanda Coots  
Teresa Elash  
Kyleigh Ferguson  
Ron Fernandez  
Judy Garrett  
Michelle Harbaum  
Debbie Hawkins  
Denise Hayes  
Hallie Heideman  
Nanette Huey  
Ta'Vonna Ishmon  
Nicole Johnson  
Supriya Khirwadkar  
Stephanie Marlow

Molly Miller  
 Anne Moreland  
 Maysoun Musa  
 Kaitlyn Myers  
 Julie Paton  
 Tracy Payne  
 Angie Persiani  
 Lisa Pesce  
 Teresa Plaugher  
 Kandace Richardson  
 Meredith Richter  
 Elaine Rose  
 Keyla Santos  
 Emma Skirvin  
 Evan Snapp  
 Rachel Thomas  
 Britnee Vasquez  
 Sydney Withrow  
 Lynnmarie Wood  
 Heather Wright

(The above-named persons are recommended for employment as tutors and/or EL facilitators for the 2023 elementary summer school program as needed at the rate of \$33.05 per hour from June 5, 2023 through June 29, 2023. For those candidates not already employed by the Board, recommendations are contingent upon presentation of all required documents.)

g. Extracurricular(s) 2022-2023

**Senior High**

Danny Adams, Baseball, Assistant 50%  
 Jennifer Burley, Track, Assistant  
 William Drake, Baseball, Assistant 50%  
 Kevin Flaig, Weight Room Supervisor 1/3  
 Andrew Guenther, Baseball, Assistant 50%  
 Dallas Haggard, Track, Assistant  
 Amy Hippert, Softball, Assistant  
 Mark Jarvis, Volleyball, Assistant Boys  
 Jason Krause, Track, Head  
 Whitney McKee, Tennis, Boys  
 Jacob Rump, Baseball, Reserve Assistant  
 Joseph Shellman, Basketball, Assistant Boys 50%  
 Joseph Shellman, Basketball, Sophomore, Boys  
 Matt Tyla, Track, Assistant  
 Richard Urmie, Lacrosse, Girls Assistant Coach

**Freshman**

Raymon Jones, Track  
 Jimmy Roth, Baseball 50%  
 Cara Stacy, Softball, Freshman Assistant

**Middle - Creekside and Crossroads Combined**

Melissa Partin, Track, Middle School, 7<sup>th</sup>/8<sup>th</sup> Grade

h. Non-Renewal of Substitute Teachers for 2022-2023 Year End

- Maiya Caldwell
- Katherine Driscoll
- Emma Estepp
- Jade Henwood
- Megan Mink
- Amberly Minton
- Stephanie Pollock
- Colleen Ray
- Cheron Reid
- Emily Venia
- Lauren Woods

(The above noted substitute teachers have already worked, or may reach 120 days during the 2022-2023 school year, or they have had, or may have teacher’s salary and benefits before the end of the school year due to a long term substitute classroom teacher assignment of 60 consecutive days or more before the end of the school year. Therefore, they must be treated like teachers under limited contract and are entitled to notice of non-renewal. The failure to provide such notice could result in automatic renewal of their contract for the following year)

i. Volunteer(s) Coaching 2022-2023

- Lamar Hargrove
- Jim Hauser
- Jamil Manning
- Carter Mefford
- Chad Reed
- Mike Wazyniak
- Elizabeth Welsh
- Kayla Wooton

(The above-noted person is recommended for approval as volunteer coach for the 2022-2023 school year in district athletic programs. Board approval of volunteers is a requirement of the Ohio High School Athletic Association. Recommendation is contingent upon submission of all required documents.)

(All employment is contingent upon satisfactory submission of all required documents.)

**Motion to accept the recommendations:** \_\_\_\_\_; **2nd** \_\_\_\_\_

\_\_\_\_\_ **Begley**    \_\_\_\_\_ **Berding**    \_\_\_\_\_ **Clark**    \_\_\_\_\_ **Gundrum**    \_\_\_\_\_ **Shorter**

**President declares motion** \_\_\_\_\_.

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## B. Personnel -- Support

### 1. Resignations

- a. Jacob Creamer, East, Educational Assistant  
(effective the end of the day March 29, 2023; for personal reasons)
- b. Ciji Davis, North, Food Service Assistant  
(effective the end of the day March 24, 2023; for personal reasons)
- c. Kasie Drury, East, Educational Assistant  
(effective the end of the day April 10, 2023; for personal reasons)
- d. Sarah Ervin, Senior High, Clerk IV  
(effective the end of the day March 31, 2023; for personal reasons)
- e. Janette Flick, Transportation, Assistant Transportation Director  
(effective the end of the day April 30, 2023; to accept another position within the District.)
- f. David Thomas, Freshman, Custodian  
(effective the end of the day May 31, 2023; for retirement purposes)
- g. Shelby Yinger, West, Educational Assistant  
(effective the end of the day March 24, 2023; for personal reasons)

### 2. Unpaid Leaves of Absence

- a. Imelda Ruiz, Creekside, Cook  
(effective April 28, 2023; for personal reasons)
- b. Dawn Smiddy, Transportation, Bus Driver  
(effective March 7, 2023 through March 10, 2023; for personal reasons)
- c. Cheryl Smith, Transportation, Bus Driver  
(effective February 14, 2023 through March 31, 2023; for personal reasons)
- d. Susan Spencer, Crossroads, Food Service Assistant  
(effective .25 day February 9, 2023 through February 17, 2023; for personal reasons)

### 3. Employment

- a. Andrea Byrd, Creekside, Educational Assistant  
(effective August 8, 2023, for a replacement position)

- b. Janette Flick, Transportation, Transportation Director  
(recommended for a new two-year and two-month administrative contract effective May 1, 2023 – June 30, 2025, for 228 days, on the support administrative salary range 2 for a replacement position)
- c. Heather Heim, West, Food Service Assistant  
(effective April 4, 2023; for a replacement position)
- d. Mindy Sandlin, East, Educational Assistant  
(effective March 15, 2023; for a replacement position)

(All employment is contingent upon satisfactory submission of all required documents.)

**Motion to accept the recommendations:** \_\_\_\_\_; **2nd** \_\_\_\_\_

\_\_\_\_\_ **Begley**    \_\_\_\_\_ **Berding**    \_\_\_\_\_ **Clark**    \_\_\_\_\_ **Gundrum**    \_\_\_\_\_ **Shorter**

**President declares motion** \_\_\_\_\_.

**C. Items for Board Discussion**

- 1. Book Study – Board of Education and FCSD Leadership Team
- 2. EL Program Staffing – Mandy Aug
- 3. Student Fees for 2023-2024 School Year – Mandy Aug
- 4. Proposed Master Contract with the Fairfield Classroom Teachers' Association effective June 30, 2023 through June 29, 2025 – Bill Rice
- 5. May 4, 2023 Board of Education Meeting – Brian Begley

**D. Other Items for Board Action**

- 1. Recommend approval to award the 2023 Paving Improvement Project to Neyra Construction, 10750 Evendale Dr. Cincinnati, Ohio 45241. Neyra Construction was the lowest responsive and responsible bidder meeting specifications at an amount of one hundred forty-seven thousand four hundred fifty-nine dollars and zero cents (\$147,459.00) not to exceed two hundred thousand dollars and zero cents (\$200,000.00).
- 2. Recommend approval to award the 2023 Concrete Improvement Project to John P. Tumlin and Sons LTD, 10848 Sand Run Rd. Harrison, Ohio 45030. John P. Tumlin and Sons was the lowest responsive and responsible bidder meeting specifications at an amount of ninety-three thousand two hundred and fifty dollars and zero cents (\$93,250.00).

3. Recommend approval to award the 2023 Door Hardware Project to ACME Lock Company, 6270 Este Ave. Cincinnati, Ohio 45232. ACME Lock Company was the lowest responsive and responsible bidder meeting specifications at an amount of one hundred and twelve thousand five hundred and ninety-four dollars and zero cents (\$112,594.00).
4. Recommend approval of the Master Contract with the Fairfield Classroom Teachers' Association effective June 30, 2023 through June 29, 2025.

**Motion to accept the recommendations:** \_\_\_\_\_; **2nd** \_\_\_\_\_

\_\_\_\_\_ **Begley**    \_\_\_\_\_ **Berding**    \_\_\_\_\_ **Clark**    \_\_\_\_\_ **Gundrum**    \_\_\_\_\_ **Shorter**

**President declares motion** \_\_\_\_\_.

**TREASURER’S RECOMMENDATIONS AND REPORTS**

A. Recommend approval of the minutes of the following meeting:

March 16, 2023 – Regular Meeting

- B. Recommend approval of the financial reports for the month of March 2023.
- C. Recommend approval of the 2022-2023 Amended Appropriations Resolution.
- D. Recommend approval of the following donation:

1. A donation of a Hoyer manual lift valued at \$650.00 from Karen Baumann to Fairfield High School’s Special Education Department.

**Total donations for 2023: \$1,890.00**

E. Recommend approval of the disposal of the following fixed assets:

| <u>Tag Number</u> | <u>Description</u> | <u>Location</u> |
|-------------------|--------------------|-----------------|
| 26735             | Dell AIO PC        | Sacred Heart    |
| 26736             | Dell AIO PC        | Sacred Heart    |
| 26737             | Dell AIO PC        | Sacred Heart    |
| 26738             | Dell AIO PC        | Sacred Heart    |
| 30046             | iPad               | Sacred Heart    |
| 30056             | iPad               | Sacred Heart    |
| 30057             | iPad               | Sacred Heart    |
| 30058             | iPad               | Sacred Heart    |
| 30059             | iPad               | Sacred Heart    |
| 30060             | iPad               | Sacred Heart    |
| 30062             | iPad               | Sacred Heart    |
| 30063             | iPad               | Sacred Heart    |
| 30064             | iPad               | Sacred Heart    |



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|       |                 |              |
|-------|-----------------|--------------|
| 30065 | iPad            | Sacred Heart |
| 30066 | iPad            | Sacred Heart |
| 30067 | iPad            | Sacred Heart |
| 30068 | iPad            | Sacred Heart |
| 30069 | iPad            | Sacred Heart |
| 30070 | iPad            | Sacred Heart |
| 30071 | iPad            | Sacred Heart |
| 30072 | iPad            | Sacred Heart |
| 30073 | iPad            | Sacred Heart |
| 30074 | iPad            | Sacred Heart |
| 30075 | iPad            | Sacred Heart |
| 30086 | iPad            | Sacred Heart |
| 30088 | iPad            | Sacred Heart |
| 30089 | iPad            | Sacred Heart |
| 30090 | iPad            | Sacred Heart |
| 30091 | iPad            | Sacred Heart |
| 30092 | iPad            | Sacred Heart |
| 30093 | iPad            | Sacred Heart |
| 30095 | iPad            | Sacred Heart |
| 30106 | Aver Doc Camera | Sacred Heart |
| 30393 | Projector       | Sacred Heart |
| 31838 | Projector       | Sacred Heart |
| 31839 | Projector       | Sacred Heart |
| 33377 | Laptop          | Sacred Heart |
| 33378 | Laptop          | Sacred Heart |
| 33380 | Laptop          | Sacred Heart |
| 33381 | Laptop          | Sacred Heart |
| 33382 | Laptop          | Sacred Heart |
| 33383 | Laptop          | Sacred Heart |
| 33384 | Laptop          | Sacred Heart |
| 33385 | Laptop          | Sacred Heart |
| 33386 | Laptop          | Sacred Heart |
| 33387 | Laptop          | Sacred Heart |
| 33389 | Laptop          | Sacred Heart |
| 33390 | Laptop          | Sacred Heart |
| 33391 | Laptop          | Sacred Heart |
| 33392 | Laptop          | Sacred Heart |
| 33393 | Laptop          | Sacred Heart |
| 33395 | Laptop          | Sacred Heart |
| 33397 | Laptop          | Sacred Heart |
| 33398 | Laptop          | Sacred Heart |
| 33399 | Laptop          | Sacred Heart |
| 33400 | Laptop          | Sacred Heart |
| 33401 | Laptop          | Sacred Heart |
| 33402 | Laptop          | Sacred Heart |
| 33403 | Laptop          | Sacred Heart |
| 33406 | Laptop          | Sacred Heart |
| 33407 | Laptop          | Sacred Heart |
| 33408 | Laptop          | Sacred Heart |
| 33409 | Laptop          | Sacred Heart |

|       |           |              |
|-------|-----------|--------------|
| 33410 | Laptop    | Sacred Heart |
| 33411 | Laptop    | Sacred Heart |
| 39341 | Laptop    | Sacred Heart |
| 39342 | Laptop    | Sacred Heart |
| 39343 | Laptop    | Sacred Heart |
| 36243 | Projector | Freshman     |
| 36244 | Projector | Freshman     |
| 36246 | Projector | Freshman     |
| 36249 | Projector | Freshman     |
| 36260 | Projector | Freshman     |
| 36262 | Projector | Freshman     |
| 36263 | Projector | Freshman     |
| 36285 | Projector | Freshman     |
| 36309 | Projector | Central      |
| 36317 | Projector | Central      |
| 36318 | Projector | Central      |
| 36321 | Projector | Central      |
| 36323 | Projector | Central      |
| 36330 | Projector | Central      |
| 36338 | Projector | Central      |
| 36339 | Projector | Central      |
| 36340 | Projector | Central      |
| 36342 | Projector | Central      |
| 36347 | Projector | Central      |
| 36357 | Projector | Compass      |
| 36358 | Projector | Compass      |
| 36359 | Projector | Compass      |
| 36361 | Projector | Compass      |
| 36370 | Projector | Compass      |
| 36373 | Projector | Compass      |
| 36377 | Projector | Compass      |
| 36378 | Projector | Compass      |
| 36379 | Projector | Compass      |
| 36380 | Projector | Compass      |
| 36382 | Projector | Compass      |
| 36390 | Projector | Compass      |
| 36392 | Projector | Compass      |
| 36396 | Projector | Compass      |

**Motion to accept the recommendations:** \_\_\_\_\_; **2nd** \_\_\_\_\_

\_\_\_\_\_ **Begley** \_\_\_\_\_ **Berding** \_\_\_\_\_ **Clark** \_\_\_\_\_ **Gundrum** \_\_\_\_\_ **Shorter**

**President declares motion** \_\_\_\_\_.

**COMMITTEE REPORTS**

A. Legislative Update – Balena Shorter

B. Butler Tech – Brian Begley

C. Student Achievement – Jerrilynn Gundrum

D. Parks and Recreation – Scott Clark

E. Planning Commission – Billy Smith

**ANNOUNCEMENTS**

- April 15, 2023 – FCSD Job Fair, 10:00 AM – 1:00 PM, Fairfield Senior High School
- April 20-21, 2023 – “Mary Poppins,” 7:00 PM, Fairfield Senior High School, Performing Arts Center
- April 22, 2023 – “Mary Poppins,” 2:00 PM & 7:00 PM, Fairfield Senior High School, Performing Arts Center
- April 25, 2023 - Fishing Trip for Students with Special Needs, 10:00 AM, Optimist Club, Joyce Park
- May 3, 2023 – Butler Tech All Boards Meeting, 4:00 PM – 8:00 PM, Butler Tech, Fairfield Township Campus School of the Arts, 3603 Hamilton Middletown Road
- May 4, 2023 – Board Meeting (Work Session), 6:30 PM, Fairfield Academy
- May 7, 2023 – Arts Fair, 1:00 PM – 5:00 PM, Fairfield Senior High School & Fairfield Freshman School

**BOARD MEMBER COMMENTS**

**RECESS TO EXECUTIVE SESSION TO DISCUSS**

Court Action R.C.121.22 (G) (3) – Pending or Imminent Litigation

**Motion to convene executive session: \_\_\_\_\_; 2nd \_\_\_\_\_**

\_\_\_\_\_ **Begley**    \_\_\_\_\_ **Berding**    \_\_\_\_\_ **Clark**    \_\_\_\_\_ **Gundrum**    \_\_\_\_\_ **Shorter**

**President declares motion \_\_\_\_\_.**

**President convenes executive session at \_\_\_\_\_ P.M.**

**President resumes regular meeting at \_\_\_\_\_ P.M**

**ADJOURNMENT**

**Motion to adjourn: \_\_\_\_\_; 2nd \_\_\_\_\_**

\_\_\_\_\_ **Begley**    \_\_\_\_\_ **Berding**    \_\_\_\_\_ **Clark**    \_\_\_\_\_ **Gundrum**    \_\_\_\_\_ **Shorter**

**President declares motion \_\_\_\_\_.**

**President adjourns meeting at \_\_\_\_\_ P.M.**